



August 29, 2022

Dear Parents,

In order for your child to ride the Kahlotus school buses, you and he/she must agree to abide by the rules for Students Riding School Buses. This applies to not only students who ride the bus to and from school on a daily basis, but also to any student who will ride a bus during the school year.

Please go over the rules (both sections) with your child. Then sign and return this page to the School. Please keep the copy of the rules for your future reference.

Thank you,

Dr. Kate Orozco

Dr. Kate Orozco
Superintendent
Kahlotus School District #56

Connie Smith

Connie Smith
Transportation Supervisor
Kahlotus School District #56

I HAVE READ AND AGREE TO FOLLOW THE DISTRICT RULES FOR RIDING THE SCHOOL BUSES.

Student Signature

Parent Signature

Date

RULES FOR STUDENT RIDING SCHOOL BUSES

SECTIONS 1 – STUDENTS

District provided transportation is a privilege, not a right. It is provided to those students that qualify and adhere to these rules of conduct.

Any misconduct by a student, which in the opinion of the bus driver or transportation supervisor, is detrimental to the safe operation of the bus shall be reported to the principal. Transportation privileges may be suspended.

Rules of conduct for students riding buses:

- A. Students shall obey the driver and any aide assigned to the bus by the district. The driver is in full charge of the bus and passengers and shall be obeyed. If an aide is assigned to the bus by the district, he/she shall be responsible for the behavior of passengers on the bus. When transporting classes or teams, the teacher or coach shall be primarily responsible for the behavior of the students. Students shall comply with the driver, teacher, coach, other staff member or chaperone directives.
- B. Students shall ride only on their assigned bus unless permission to do otherwise has been approved by school office.
- C. Students shall not be permitted to leave the bus except at their regular stop unless permission to do otherwise has been approved by school office.
- D. Student's assigned seats shall use only that seat unless permission to change is authorized by the driver.
- E. Students shall observe rules of classroom conduct while riding on buses. Noise shall be kept down to avoid distracting the driver. Students shall refrain from the use of obscene language or gestures.
- F. Students shall not smoke or chew tobacco or ignite lighters or matches on buses.
- G. Students shall not eat on buses, except when specifically authorized and supervised by and accompanying teacher, coach or another staff member. Buses shall be kept clean.
- H. Students shall not open bus windows without the driver's permission.
- I. Students shall not extend any part of their body out of bus windows at any time.
- J. Students shall not carry or have in their possession items that can cause injury to passengers on the bus. Such items include, but are not limited to, sticks, breakable containers, weapons or firearms, straps or pins protruding from clothing, large, bulky items which cannot be held or placed between legs, etc. Books and personal belongings shall be kept out of aisles.
- K. Students shall not have animals on buses, except one aiding a disabled student.
- L. Students shall not sit in the driver's seat or to the immediate right or left of the driver.
- M. Students shall refrain from talking to the driver unless necessary.

SECTION II – TRIPS

1. The Board of Directors and the school code authorize the use of the school bus for the transportation of Kahlotus students as team participants in school athletics, music, debate, class field trips, and similar projects when these activities are judged to be integral to the school curricular programs. All other legal use of the school buses shall be considered extra-curricular and will be subject to review and Board approval.
2. Extra-curricular trips must be approved by the administration after careful pre-planning and strict precautions to guard against any possible hazard. Such trips may require final approval by the Board. Written permission forms must be used for all such trips.
3. All passengers will ride to and from activities on the bus to which they are designated by the administration.
4. All passengers are required to sign up at the office two days in advance for transportation by bus to activities. Written permission from parent/guardian is mandatory prior to boarding the bus. A telephone call to the school office and properly noted by the administration shall be acceptable as written permission.
5. Admission fees to events must be paid simultaneously to sign-up in the office. The chaperone will be responsible for transporting the fees to events and to the proper officials.
6. Chaperones are required by law. One chaperone per every ten students.
7. Drop points- Kahlotus School, Connell HS or Elementary, M & M Motel (Connell), and Washtucna School. Designated drop points to be revised whenever population shifts indicate.
8. A teacher or coach accompanying students shall be responsible for their good behavior; however, in situations involving passenger safety the final authority is the bus driver.
9. In situations when buses stop at convenience stores for refreshments, time should be allowed for students to eat prior to bus departure for home. Students will not eat while the bus is in motion. WAC 392-145-035 #6.
10. Sound judgment should be used to provide return transportation for stranded Kahlotus students to Kahlotus.
11. Staff must turn bus request forms in to the transportation supervisor a minimum of five school days prior to scheduled events.